

# EPIC PHYSICIAN CONNECT

July 19 Ambulatory Go-Live | July 21, 2016

## Encounter Provider Must Enter a Progress Note to Sign Visit/Close Encounter

- Effective midday today, the encounter provider (i.e., the provider with whom the patient has a scheduled appointment) is now required to enter a progress note in order to sign the visit and close the encounter
- Up to this point, any progress note entered met the documentation requirement to close the encounter
- Moving forward, if you click **Sign Visit** and the encounter provider hasn't entered a progress note, the warning below displays. The encounter provider can click the link in the warning to be taken directly to the **Notes** activity to complete this requirement

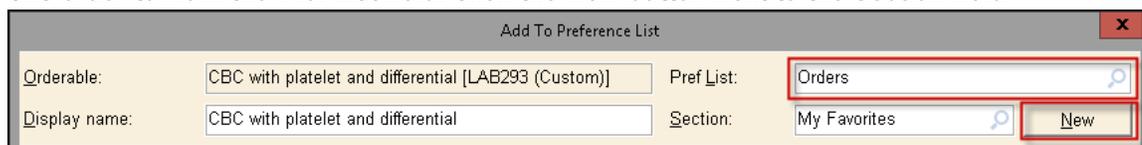


## Orders Missing from Your Preference List? Tell Your ATE for Quick Resolution

- If you aren't seeing orders you need in your **Preference List**, notify your ATE support immediately – they will contact the IT Help Desk for rapid resolution

## Personalizing Your Preference List

- Add frequently-placed orders to your personal **Preference List** and group them for efficiency:
  - Enter the desired orders and click the star to mark one of the orders as a favorite
  - Within the **Add to Preference List** window, select the desired **Preference List** you want to add this order to from the **Pref List** field. Click the **New** button next to the **Section** field



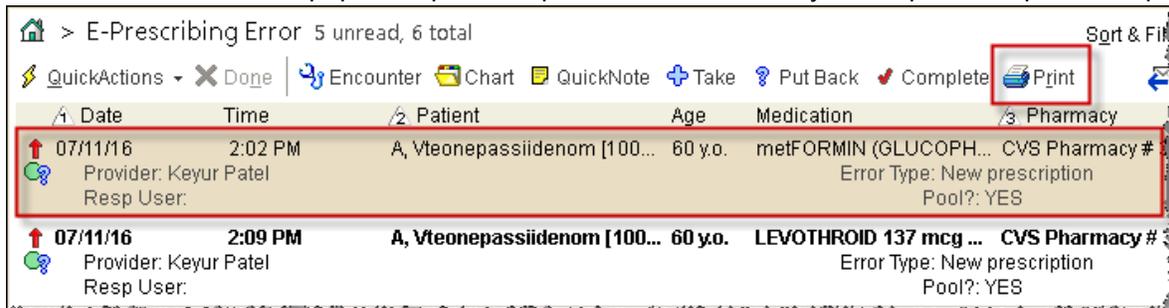
- Enter a name for the new section in the **Display name** field and click **Accept**
  - Make desired updates to the order and click **Accept**
  - Mark the next order you'd like to include in this grouping as a favorite by clicking the star. Select the desired **Preference List**. Within the **Section** field, click the magnifying glass and select the new section you created
  - When browsing your **Preference List**, you'll now see the new section and can quickly select these customized orders moving forward
- If you'd like a custom order panel created, notify your ATE to place an enhancement request with the IT Help Desk

## Entering Professional Hospital and Surgical Charges

- If services are performed at HMH, charges will flow automatically after coders review them
- If services are performed at Houston Methodist inpatient locations not live on Epic, you should give your charges to your clinic's professional billing staff for entry
- Providers do not have access to professional billing charge entry in Epic
- To view wRVUs and total charges, access your provider dashboard

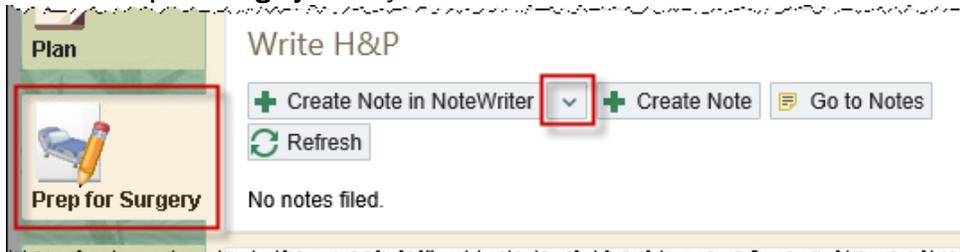
## E-Prescribing Updates

- If you reported issues with e-prescribing, these should now be resolved
- It's possible that you'll continue to receive refill requests via fax for a few weeks until pharmacies update their records with the latest information from Surescripts
- As pharmacies update their records, you'll begin receiving electronic refill requests via your **In Basket**
- If an e-prescribing error occurs during order transmittal, you'll receive an **E-Prescribing Error** message in your **In Basket**
- Select the message and click the **Print** button from the **In Basket** folder toolbar to print the prescription. You can either hand the paper script to the patient or fax it directly to the patient's preferred pharmacy



## Writing/Updating H&P

- Use the **Prep for Surgery** activity > **Write H&P** section to document the initial H&P within the visit



- To update the H&P on the day of surgery, open the patient's chart, select the **Pre-op + Consult** navigator from the **Activity Tab List**, select the **Update H&P** section and click the **Add Interval** button to the right of the initial H&P listed
- Review the following tip sheet for details: [Update H&P by Creating an Interval Note](#)

## Questions?

- Ask your onsite ATE support
- Contact the IT Help Desk Physician's Line at 832.667.5555, option 1

